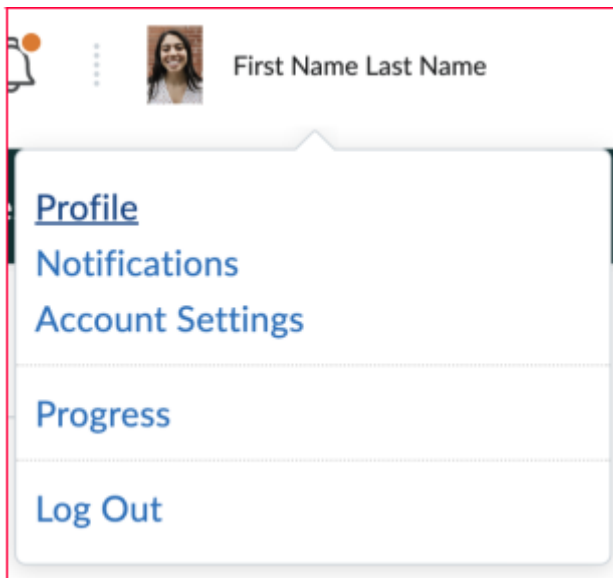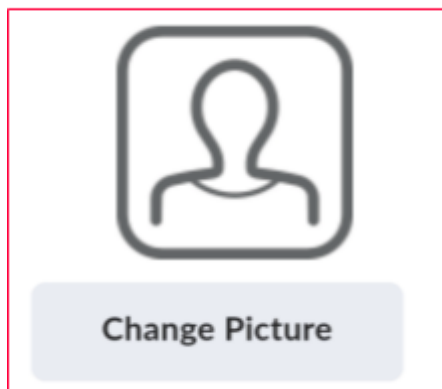# How to Alter Account Settings and Accessibility

Laptop - Student

1. Start on your course page.

2. Click the "Profile" in the toolbar to open a drop-down menu.

3. Here you can select: "Profile," "Notifications," "Account Settings," "Progress," and "Log Out."
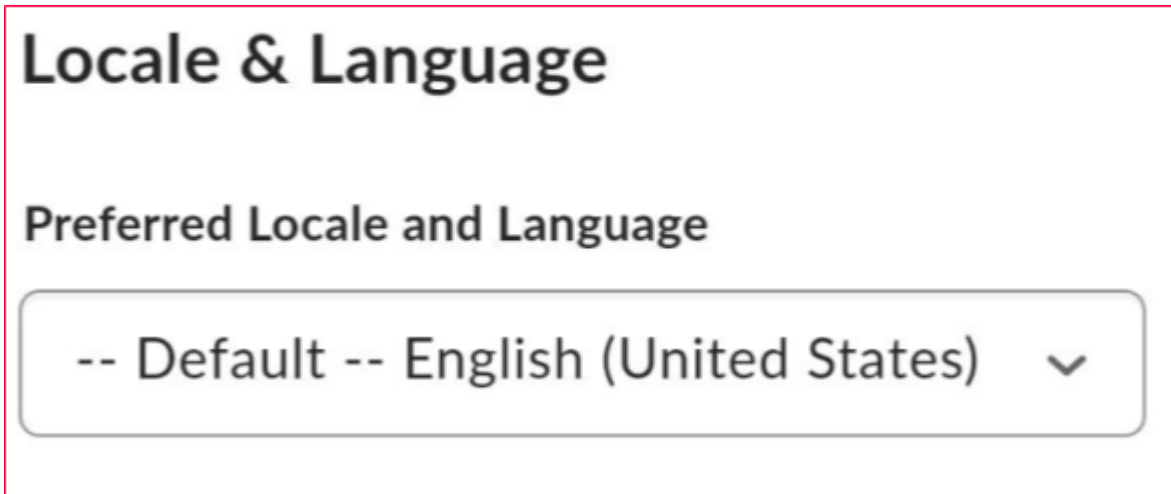

4. If you click "Profile," you can change your profile image.

5. Click Notifications to choose which notifications you want to receive.

6. In "Account Settings" you can alter your location and time zone to match your location. This is a very important feature that ensures that due dates, notifications, and other Brightspace tools accurately reflect where you live.

Locale & Language

Preferred Locale and Language

-- Default -- English (United States)

7. You can alter accessibility settings in "Account Settings." Then you can alter font size, screen reader settings, and other assistive technology settings.

Font Settings

Font Size

Medium

The quick brown fox jumps over the lazy dog.

Font Settings

Font Size

Huge

The quick brown fox jumps over the lazy dog.

osun